



**Academic calendar for III year (5<sup>th</sup> –SEM: 2023-24 Odd Semester)**  
**Date of commencement 25-10-2023**

Sl.No	Details of activity	Date of submission / finalization
01	<b>IQAC Meeting – 1</b>	<b>18-10-2023</b>
02	<b>Innovation / Societal / Entrepreneurship Internship</b>	<b>25-10-23 to 23-11-23</b>
03	<b>IQAC Meeting – 2</b>	<b>02-11-23</b>
04	Subject allotment	03-11-23
05	Department workload and academic calendar of the dept.	05-11-23
06	Class teachers / lab in charge/ mentors allotment	05-11-23
07	Session plan	06-11-23
08	Unit-wise materials for first 3 modules for 3 <sup>rd</sup> semester	08-11-23
09	<b>Provide the following information to the class teachers, mentors and subject teachers of that class for counselling</b> 1. Academic performances (Aggregate pass %) 2. No. of Backlogs (Cumulative) 3. Involvement of interdisciplinary activities till then. Department workload and academic calendar of the dept.	10-11-23
10	<b>IQAC meeting – 3</b>	<b>16-11-23</b>
11	<b>Commencement of instruction / semester</b>	<b>25-11-23</b>
12	<b>IQAC meeting – 4</b>	<b>29-11-23</b>
13	1 <sup>st</sup> Module to be completed by	13-12-23
14	Syllabus coverage report- 1 (1 modules)	13-12-23
15	Assignment -1 to be given by (1.5 module)	13-12-23
16	<b>Class Committee Meeting 1 (CCM-1)</b>	<b>14-12-23</b>
17	<b>I- term academic record verification by HOD</b>	<b>14-12-23</b>
18	Attendance Fortnight – 1 ( 25-11-23 to 13-12-23 )	14-12-23
19	<b>Submission of Innovation / Societal / Entrepreneurship Internship diary , reports &amp; certificates to mentor.</b>	<b>15-12-2023</b>
20	<b>IQAC meeting – 5</b>	<b>15-12-23</b>
21	Assignment -1 to be collected	16-12-23
22	<b>Department Academic Committee meeting 1 (DAC-1)</b>	<b>16-12-23</b>
23	<b>NSS/SPORTS/YOGA activity report 1 to be submitted by</b>	<b>17-12-23</b>
24	1 – Term Academic Feedback	18-12-23 to 20-12-23
25	1.5 Module to be completed by & Syllabus coverage report- 2 (1.5 modules)	19-12-23
26	Assignment -1 Evaluation report to be submitted on	19-12-23
27	<b>I – IA Exam</b>	<b>20-12-2023 to 23-12-23</b>
28	I-IA exam marks to be submitted by	26-12-23
29	Mentoring report -1 to be submitted by	28-12-23
30	<b>IQAC meeting – 6</b>	<b>29-12-23</b>
31	<b>Parents Meet -1</b>	<b>30-12-23</b>
32	<b>Class Committee Meeting 2 (CCM-2)</b>	<b>30-12-23</b>
33	2nd Module to be completed by	30-12-23
34	Syllabus coverage report- 3 (2 modules)	30-12-23
35	Attendance Fortnight – 2 (25-11-23 to 01-01-24)	01-01-24

36	<b>II- term academic record verification by HOD</b>	<b>06-01-24</b>
37	Assignment -2 to be given by (1.5 module)	06-01-24
38	Assignment -2 to be collected	09-01-24
39	Assignment -2 Evaluation report to be submitted on by	11-01-24
40	<b>IQAC meeting – 7</b>	<b>12-01-24</b>
41	<b>Class Committee Meeting 3 (CCM-3)</b>	<b>15-01-24</b>
42	<b>Department Academic Committee meeting 2 (DAC-2)</b>	<b>16-01-24</b>
43	Syllabus coverage report -4 (3 modules)	19-01-24
44	3 <sup>rd</sup> Module to be completed by	19-01-24
45	Attendance Fortnight – 3 (25-11-23 to 19-01-24)	19-01-24
46	<b>II – IA Exam</b>	<b>22-01-24 to 25-01-24</b>
47	Mentoring report -2 to be submitted by	27-01-24
48	<b>IQAC meeting – 8</b>	<b>27-01-24</b>
49	<b>NSS/SPORTS/YOGA activity report 2 to be submitted by</b>	<b>28-01-24</b>
50	II-IA exam marks to be submitted by	30-01-24
51	<b>Class Committee Meeting 4 (CCM-4)</b>	<b>31-01-24</b>
52	<b>III- term academic record verification by HOD</b>	<b>07-02-24</b>
53	Attendance Fortnight – 4 (25-11-23 to 07-02-24)	07-02-24
54	<b>Parents Meet -2</b>	<b>10-02-24</b>
55	<b>IQAC meeting – 9</b>	<b>09-02-24</b>
56	4 <sup>th</sup> Module to be completed by	14-02-24
57	Syllabus coverage report -6 (4 modules)	14-02-24
58	<b>Class Committee Meeting 5 (CCM-5)</b>	<b>14-02-24</b>
59	5 <sup>th</sup> Module to be completed by	02-03-24
60	Syllabus coverage report -5 (5 modules)	14-02-24
61	<b>Department Academic Committee meeting 3 (DAC-3)</b>	<b>15-02-24</b>
62	<b>IQAC meeting – 10</b>	<b>23-02-24</b>
63	Assignment -3 to be given by (2 module)	24-02-24
64	Attendance Fortnight – 5 (25-11-23 to 24-02-24)	24-02-24
65	Assignment -3 to be collected	27-02-24
66	Assignment -3 Evaluation report to be submitted on	29-02-24
67	<b>Class Committee Meeting 6 (CCM-6)</b>	<b>29-02-24</b>
68	<b>III – IA Exam</b>	<b>04-03-24 to 07-03-24</b>
69	III-IA exam marks to be submitted by	09-03-24
70	Mentoring report -3 to be submitted by	10-03-24
71	Attendance Fortnight –6 (25-11-23 to 09-03-24)	10-03-24
72	Lab internals Exams	08-03-24 to 09-03-24
73	<b>Last working day</b>	09-03-24
74	<b>IQAC meeting – 11</b>	<b>09-03-24</b>
75	Practical End examinations	11-3-24 to 20-3-24
76	Subject closing report	20-3-24
77	Semester End Examinations ( Theory )	22-03-24 to 23-04-24
78	Internal Academic Audit	10-03-24 to 1-04-24
79	<b>Even Semester 2022-23 class work commencement</b>	<b>22-04-24</b>

**Note: Submit all the reports / information to IQAC\***

The fortnight attendance should be calculated from the commencement of the semester. Cumulative attendance need to be calculated and the same to be submitted to IQAC.

IQAC

20/10/2023

Internal Quality Assurance Cell  
(IQAC)

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